



ABFF Ventures, LLC

LOS ANGELES  
6600 Sunset Boulevard  
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Los Angeles, CA 90028  
Phone 323.513.6298

## VIRTUAL INTERNSHIP OPPORTUNITY

### **Description**

ABFF Ventures is looking for college and graduate students interested in the TV & Film Industry. Interns will work in a virtual capacity assisting in all phases of production (pre-production, production, and post-production) as well as day-to-day marketing, social media and programming operations. The ideal candidates must have a passion and strong interest in Black culture and creativity.

**Internships available: September 2021**

**Compensation: College Credit**

**Departments: Social Media/Marketing  
Programming  
Sponsorship**

### **Qualifications:**

- Excellent organizational, communication and writing skills.
- Ability to multi-task, function independently, effectively and efficiently.
- Solid computer skills (Apple OS, including Microsoft Office applications, Google Suite, databases and Internet research skills).
- Proficient in PowerPoint, Photoshop and Excel skills.
- Well-versed in technology and social media platforms (including video editing).
- Knowledgeable and passionate about Black culture and entertainment.

### **ABOUT ABFF VENTURES**

ABFF Ventures LLC (ABFFV), a division of Jeff Friday Media, is a multifaceted entertainment company specializing in the production of live and digital events that celebrate Black culture and achievement. Its mission is to curate content and experiences that entertain, educate and inspire communities of color while showcasing the work of Black artists in Hollywood. The company through its flagship property, the American Black Film Festival. (ABFF) has been a leading advocate for diversity in Hollywood since its inception in 1997. Since then, the festival has been the standard-bearer of excellence for Black creativity, having premiered the work and supported the careers of many of today's most successful actors and content creators. ABFFV is headquartered in Los Angeles led by husband-and-wife team Jeff and Nicole Friday.

**Please email résumé and cover letter expressing a.) why you want to intern at ABFF Ventures; and b.) why you would be ideal for ABFF Ventures in this specific position to: [jobs@abffventures.com](mailto:jobs@abffventures.com)**